

HOTEL ACCOMMODATION FORM

Please fill the form in and send back by **March 31, 2011**, to:

NEWTOURS S.p.A. - Via Augusto Righi 8 – 50019 Sesto Fiorentino – Florence, Italy

Tel: +39 055 33611 / Fax: +39 055 3033895 - E-mail: info@osteopatia2011.it - www.osteopatia2011.it

Forms received without the requested will not be considered valid

SEX: M F

TITLE: PROF. DR. MR. MRS. MISS.

FAMILY NAME FIRST NAME

INSTITUTION

INSTITUTION ADDRESS

POSTAL CODE CITY COUNTRY

PHONE FAX

E-MAIL

INVOICE SHOULD BE ADDRESSED TO:

Please indicate below the exact address to issue the invoice for the registration fee:

INSTITUTE/COMPANY (or name of the person).....

ADDRESS.....

POSTAL CODE CITY COUNTRY.....

FISCAL VAT NUMBER.....

ACCOMPANYING PERSON(S)

1. FAMILY NAME FIRST NAME

2. FAMILY NAME FIRST NAME

3. FAMILY NAME FIRST NAME

HOTEL ACCOMMODATION

All requests must be accompanied by the first night deposit (equivalent to the maximum amount for the first night for the selected category), and € 18,00 for agency fee per room.

The reservation form must be filled in and sent to Newtours with the relevant payment.

The balance due for the total stay will be paid directly at the hotel. The hotel will issue the invoice for the full amount of stay (including the deposit).



**Congresso Internazionale
di Medicina Osteopatica**

“Verso un'integrazione fra le Medicine”

6/9 APRILE 2011

FIRENZE
Palazzo dei Congressi

HOTEL COST

Category	Single Room		Double Room for Single use		Double Room	
	Min.	Max.	Min.	Max.	Min.	Max.
5*	€ 175,00	€ 175,00	€ 195,00	€ 195,00	€ 235,00	€ 235,00
4*	€ 105,00	€ 115,00	€ 120,00	€ 156,00	€ 150,00	€ 197,00
3*	€ 65,00	€ 75,00	€ 90,00	€ 104,00	€ 100,00	€ 120,00
2*	€ 60,00	€ 65,00	€ 70,00	€ 70,00	€ 80,00	€ 80,00

The prices, indicated in Euro (€), are valid for the duration of the congress and are inclusive of one overnight stay, breakfast, taxes and V.A.T.

I would like to reserve:

No. single room/s
(should single rooms no longer be available, double room for single use will be assigned)

No. double room/s for single use

No. double room/s

Arrival date Departure date..... No. Nights

Special Request

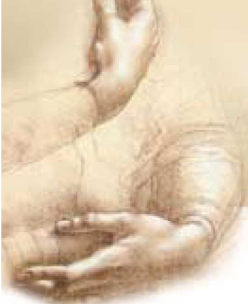
1 night deposit (max. rate) Euro nr. room/s Total deposit Euro

Agency fee Euro 18,00 nr. Room/s Total agency fee Euro

Total cost hotel reservation (1 night deposit/s + agency fee/s) Euro

CONFIRMATION OF RESERVATION:

The confirmation of room reserved will be sent by the Organizing Secretariat via email or fax upon receipt of payment of one night deposit and relevant agency fees. The confirmation letter, valid as reservation voucher, must be presented to the hotel reception upon arrival in hotel.



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METHOD OF PAYMENT:

Payment of the hotel deposit can be made either by credit card or bank transfer.

1. **BANK TRANSFER TO:**

NEWTOURS S.p.A.

BANCA SELLA – Florence, Branch 1

IBAN code: IT02V0326802802052891213090

SWIFT code: BIC SELBIT2BXXX

Please specify name of Delegate and name of the Congress (Osteopatia 2011). If the payment is for more than one person or by a company, please make sure that all names are specified.

This payment option is possible only by sending the copy of the bank transfer with bank confirmation code, within two weeks from the hotel reservation date to the number: +39 055 3033895. Should the copy of the payment not be processed/sent to the Congress Secretariat, the hotel reservation may be cancelled without notice.

2. **CREDIT CARD**

American Express Visa Eurocard (Mastercard)

Card holder's name (as shown on credit card)

Credit Card number Expiry date

CVC (Card Verification Code – 3/4 numbers on back of card)

Signature of authorization

CANCELLATION & REFUNDS – ALL CANCELLATIONS MUST BE NOTIFIED IN WRITING TO THE ORGANIZING SECRETARIAT, NEWTOURS SPA.

All reimbursements will be processed after the end of the conference. The following penalties will be applied for cancellations:

Postmarked by January 31, 2011
Postmarked from February 1, 2011
Agency fees will not be reimbursed.

No penalty applied
100% penalty applied

Refund of 100% of the paid deposit
No refund of the paid deposit

According to Italian law 196/2003, Newtours Spa is authorized to use personal data for purposes connected to the Congress Management.

Yes, I agree

No, I don't agree (without authorization it will not be possible to finalize registration)

Signature Date